

# City of Chicago Requirements

The Chicago PACE Program has been developed to promote the City's sustainability and economic development goals. The EDS and Scofflaw Check is required with all applications. Large projects and properties may have additional City of Chicago requirements.

## **Economic Disclosure Statement ("EDS" ) and Principle Profile Information (Scofflaw Check)**

All property owners and legal entities with a beneficial interest (direct or indirect ownership) of more than 7.5% in the owner of record (PACE program applicant) must file an EDS and Principle Profile Information Form on its own behalf. It is recommended that this is submitted early in the application process and only requires recertification after 90 days.

The Principal Profile must be completed by each individual that is an owner, partner, investor, director or officer of the applicant entity or of any entity holding an interest in the applicant. The information will be provided only to the Departments of Consumer Services and revenue for the purpose of determining whether any of the listed persons have outstanding obligations.

[https://www.chicago.gov/city/en/depts/dps/provdrs/comp/svcs/economic\\_disclosurestatementseds.html](https://www.chicago.gov/city/en/depts/dps/provdrs/comp/svcs/economic_disclosurestatementseds.html)

## **Diversity, Inclusion, and Opportunity**

The Chicago PACE Program is committed to cultivating equity, inclusion, and opportunity. All Chicago PACE applicants are encouraged to hire Minority-Owned Business Enterprises (MBE) and Women-Owned Business Enterprises (WBE), as certified by the City of Chicago and/or Cook County, and to meet or exceed goals of 26% MBE and 6% WBE participation.

For certain projects, tracking and certification documents regarding M/WBE involved in the project must be submitted.

A PACE Program applicant may contact certified M/WBEs directly from the City or County Certified Firm Directory or invite these firms to inquire about participation in the project:

<https://chicago.mwdbe.com/FrontEnd/VendorSearchPublic.asp?TN=chicago&XID=8255>

<http://cookcounty.diversitycompliance.com>

[https://www.cityofchicago.org/city/en/depts/dps/provdrs/contract/svcs/forms\\_and\\_standardagreements.html](https://www.cityofchicago.org/city/en/depts/dps/provdrs/contract/svcs/forms_and_standardagreements.html)

[https://www.cityofchicago.org/city/en/depts/dcd/supp\\_info/chicago\\_plan\\_commission.html](https://www.cityofchicago.org/city/en/depts/dcd/supp_info/chicago_plan_commission.html)

A tracking document regarding M/WBE usage:

[https://www.chicago.gov/content/dam/city/depts/zlup/Planned%20Developments/17.11.21\\_MBE\\_WBE\\_Local\\_Hiring\\_Tracking.xlsx](https://www.chicago.gov/content/dam/city/depts/zlup/Planned%20Developments/17.11.21_MBE_WBE_Local_Hiring_Tracking.xlsx)

An affidavit certifying the information included in the tracking document:

[https://www.cityofchicago.org/content/dam/city/depts/zlup/Planned%20Developments/17.08.17\\_MBE\\_WBE\\_Local\\_Hiring\\_Affidavit.doc](https://www.cityofchicago.org/content/dam/city/depts/zlup/Planned%20Developments/17.08.17_MBE_WBE_Local_Hiring_Affidavit.doc)

## **Chicago Energy Benchmarking**

Properties subject to the City of Chicago Benchmarking Ordinance are required to be in compliance.